

Letter to extend or renew a Contract

Nassau County Contract Management  
96135 Nassau Place, Suite 6  
Yulee, FL 32097

Contract CM2009,

**Renewal of Agreement for Elevator Maintenance and Repairs**

This letter confirms the renewal of the Contract on the terms set out below.

**General information**

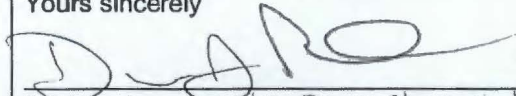
No.	Topic	Details
1	Department	Name: Facilities Maintenance
2	Vendor	Name: Schindler Elevator Corporation
3	Contract	Contract title: Service Agreement for Elevator Maintenance and Repairs Contract tracking number: CM2009-AR5

**Contract Renewal**

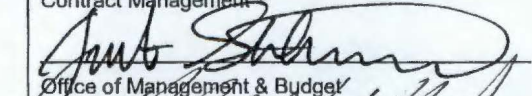
On behalf of the Nassau County Board of County Commissioners, the Department gives notice that it wishes to exercise the option to automatically renew the term of the Contract for one (1) year, beginning 10/01/18 and ending 9/30/19, in accordance with the Term provision of the Contract.

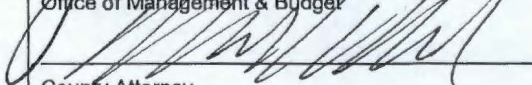
If you need more information or would like to discuss this matter further, please contact Grayson Hagins at 904-530-6040 or at ghagins@nassaucountyfl.com

Yours sincerely

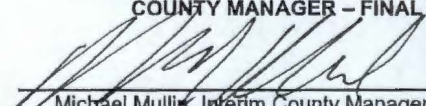
  
 Bill Howard Facilities Department Head 9-6-18  
 Date

Approved by:  
  
 Contract Management 9/7/18  
 Date

  
 Office of Management & Budget 9/12/18  
 Date

  
 County Attorney 9/14/18  
 Date

**COUNTY MANAGER - FINAL SIGNATURE APPROVAL**

  
 Michael Mullin, Interim County Manager 9/14/18  
 Date

RCVD COUNTY  
7 SEP '18 PM3